

Registration to apply for scholarships via OCU for the academic year 2020 for privately financed international students

If you want to apply for any scholarships via OCU, you need to submit the 'Registration form to apply for scholarships via OCU' at the start of the academic year and follow the procedures described below. Each time we receive information about available scholarships from scholarship organizations, we will announce those scholarships on the OCU Portal Site and the Global Exchange Office notice board. When you see a scholarship you want to apply to, and if you carried out the registration at the start of the academic year, you can apply via the OCU Portal Site. **If you do not register to apply for scholarships via OCU at the start of the academic year, you will not be eligible for those scholarships.**

1 Eligibility

Applicants must satisfy both conditions below.

- (1) Privately financed international students who are registered as regular (degree) undergraduate or graduate students
※students who are repeating a year, research students and auditors may not apply.
- (2) Students whose visa status is "Student".

2 How to obtain an application form

- ① Application forms will be available between 16 March and **22 May** 2020
- ② Download the application form from the OCU UNIPA, prepare the necessary documents (in Japanese or English).

3 Documents to submit

All Students	①Registration form to apply for scholarship via OCU (form 5)	Original	
The documents listed below is only for students applying for only scholarship.			
For student applying only for scholarship	All Students	② Statement of family situation for tuition fee exemption (form 3)	Original
		③ Certificate of residence	Original ※ the certificate must be issued by the city or ward office after 1 April 2020. ※ visa status, the period of stay are to be printed.
		④ Health insurance card (issued in Japan)	Copy
		⑤ Residence Card	Copy(both sides)
	Only for students doing part time job	⑥ Pay slip of part time job or the page of your bank book to certificate your recent salary	Copy
	Only students paying rent	⑦ Housing lease agreement	Copy
		⑧ Withholding record of previous year	Copy
		⑨ Pay slip	Copy
		⑩ Municipal tax/Prefectural residence tax application	
		⑪ Other documents can prove the monthly income	

4 3 Application process

- (1) You can download the application form from the OCU HP and OCU UNIPA. And prepare the necessary documents (in Japanese or English)

- (2) How to submit the application form (together with necessary documents)
 - Please send the application and all the necessary documents by Email.
 - The title should be "Application for scholarship via OCU"
 - Attach form5 after filling it. You do not have to submit the documents ②~⑫, in "3. Documents to submit" if you apply for the tuition fee exemption.
 - You can send the photos to send the documents of ②~⑫, in "3 Documents to submit", if you apply only for the scholarship Via OCU.
 - Address: goto.ocu@ado.osaka-cu.ac.jp

- (3) Submission deadline: 22 May (Fri.) 17:00

※ If you take one semester off during the 1st semester, your application for the tuition fee exemption could be in October

5 Contact details and inquiries

Global Exchange Office

TEL: 06-6605-3558

Mail:goto.ocu@ado.osaka-cu.ac.jp

Global Exchange Office, 1 May 2020